

Car Sale Receipt (Private Sale)

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Also called a bill of sale. Fill in two copies and both sign them: one for the seller, one for the buyer.

1. The sale

Date of sale

Time of sale

Sale price (AUD)

Deposit already paid (AUD)

Balance paid today (AUD)

Paid by (cash, bank transfer, other)

☐ The seller confirms the full price has been received in cleared funds.

2. Seller and buyer

Seller

Full name

Address

Phone

Email

Driver licence number and state

Buyer

Full name

Address

Phone

Email

Driver licence number and state

3. The car

Make

Model and variant

Year

Body type and colour

VIN or chassis number (17 characters)

Engine number

Registration (plate) number

State registered in

Registration expiry date

Odometer reading at sale (km)

Safety certificate or roadworthy number (if your state needs one)

4. Condition

☐ Sold as is: the buyer has inspected the car and accepts it in its current condition.

Faults, damage or repairs the seller has told the buyer about

Included with the car (spare keys, service books, accessories)

5. Signatures

The seller states that they own this car or are authorised to sell it, that to the best of their knowledge it has no money owing on it and is not recorded as stolen, and that the details on this receipt are correct.

Seller's signature

Date

Buyer's signature

Date

This receipt records the sale. It does not transfer the registration: the seller still has to tell their state transport agency the car is sold, and the buyer has to transfer the rego into their name, each within the state's deadline.

Before you pay, check the car for money owing, write-offs and theft: carify.com.au/ppsr-check